



WE WILL GOTV IN ALL NEIGHBORHOODS | WE WILL TALK
TO OUR MEMBERS OF CONGRESS | WE WILL RUN FOR OFFICE

Coalition of Labor Union Women

Women's Leadership Skills Conference

April 30 – May 2, 2018

Silver Spring, Maryland



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Special Administrative Assistant (part time)

Marilyn J. Wiley

CLUW Women's Leadership Skills Conference Agenda

Monday, April 30, 2018		
2:00PM - 4:00PM	Registration	Mezzanine
3:30PM - 4:00PM	Light Refreshments	Mezzanine
4:00PM - 5:30PM	CLUW Women's Leadership Skills Conference Kick-Off	Ballroom A & B (see page 2)
7:00PM - 10:00PM	Young Women Workers Meet Up	Room 9167

Tuesday, May 1, 2018		
7:30AM - 8:30AM	Registration	Mezzanine
8:00AM - 8:45AM	CLUW Women's Leadership Skills Conference Plenary Session	Ballroom A & B (see page 2)
9:00AM - 12:00PM	CLUW Effective Leadership Training Part One	See pages 3 & 4
10:30AM - 10:45AM	Snack Break	Mezzanine
12:15PM - 1:15PM	Lunch	Cafeteria
1:30PM - 5:00PM	CLUW Workshop (Comprehensive)	See pages 3 & 6
1:30PM - 3:00PM	Workshops (Elective)	See pages 3 & 6
3:00PM - 3:15PM	Snack Break	Mezzanine
3:15PM - 4:45PM	Workshops (Elective)	See pages 3 & 6
6:30PM	12 Step Meeting	Room 9222 & 9223
7:00PM - 10:00PM	Young Women Workers Meet Up	Room 9167

Wednesday, May 2, 2018		
7:15AM - 8:00AM	Healthy Woman Activity	Indoor: Room 9167 Outdoor: Meet in lobby
8:00AM - 9:00AM	Registration	Mezzanine
8:30AM - 9:15AM	CLUW Women's Leadership Skills Conference Plenary Session	Ballroom A & B (see page 2)
9:30AM - 11:45PM	CLUW Effective Leadership Training Part Two	See pages 3 & 4
10:30AM - 10:45AM	Snack Break	Mezzanine
12:00PM - 1:00PM	Lunch	Cafeteria
1:15PM - 4:15PM	CLUW Effective Leadership Training Part Three	See pages 3 & 4
3:00PM - 3:15PM	Snack Break	Mezzanine
6:00PM - 8:00PM	CLUW Women's Leadership Skills Conference Closing Plenary Session	Ballroom A & B (see pages 2, 3 & 5)

Women's Leadership Skills Conference - Plenary Sessions

Monday, April 30, 2018	
Opening Plenary Session: 4:00PM – 5:30PM	
Ballroom A & B	
<i>Sisters Not Afraid of Power: The SNAP Chant-Cheer Team</i> Jaida Curtis and Lynn Marie Smith	
Welcome, Greetings and Orientation	Elise Bryant (CWA), CLUW National President Judy Beard (APWU), CLUW National Treasurer Joanne M. Sanders (IATSE), CLUW National Recording Secretary Bennie R. Bridges, (AFGE), CLUW National Corresponding Secretary Carol Rosenblatt, Executive Director President Larry Hanley and Secretary-Treasurer Oscar Owens, ATU
CLUW Bingo	Member Meet and Greet with prizes
No Brag, Just Fact!	Chapter report on at least one outstanding event accomplished in the past year.
Tuesday, May 1, 2018	
Plenary Session: 8:00AM – 8:45AM	
Ballroom A & B	
SNAP Chant-Cheer Team	Jaida Curtis and Lynn Marie Smith
Greetings & Orientation	Rhonda Rogers (IAM), Karen Bellamy Lewis (IFPTE) and Sylvia J. Ramos (CWA); CLUW National Vice Presidents
Updates & Housekeeping	Elise Bryant and Carol Rosenblatt
No Brag, Just Fact!	Chapter report on at least one outstanding event accomplished in the past year.
Wednesday, May 2, 2018	
Morning Plenary Session: 8:30AM – 9:15AM	
Ballroom A & B	
SNAP Chant-Cheer Team	Jaida Curtis and Lynn Marie Smith
Greetings & Orientation	Rachel A. Walthall (APWU), Rachel Bryan (IBEW) and Patricia Chardavoyne (AFSCME); CLUW National Vice Presidents
Presenter:	Susan Eisenberg (IBEW), Director, On Equal Terms Project Women's Studies Research Center, Brandeis University
Updates & Housekeeping	Elise Bryant and Carol Rosenblatt
No Brag, Just Fact!	Chapter report on at least one outstanding event accomplished in the past year.
Closing Plenary Session: 6:00PM – 8:00PM	
Ballroom A & B	
Part 4: Effective Leadership Training: Financial Responsibilities	Examine current fiduciary responsibilities and improve current practices. Review required reports. Create personal action plan based on knowledge gained in this session.
Presenter:	Judy Beard (APWU), CLUW National Treasurer
Wrap Up and Closing Remarks	Elise Bryant (CWA), CLUW National President

2018 Coalition of Labor Union Women: Women's Leadership Skills Conference

Pre-registration is required for this program. Next to each workshop is the room location. Course descriptions are listed on the following pages. Five Effective Leadership Training Workshops will be taking place simultaneously and you will be advised which session you should attend. The Elective Workshops are listed; please plan on attending the workshop you selected during pre-registration.

EFFECTIVE LEADERSHIP TRAINING AND ELECTIVE WORKSHOPS		
May 1		
9:00 AM - 12:00 PM	▶ Part 1: Effective Leadership Training: Constitutional Responsibilities	Room 9167 Room 9170 Rooms 9222 & 9223 Rooms 9230 & 9231 Rooms 9232 & 9233
1:30 PM - 5:00 PM	Run for Office (Not for Coffee)!	Room 9167
1:30 PM - 3:00 PM & 3:15 PM - 4:45 PM	#MeToo and Beyond: Ending Sexual Harassment at Work and in Our Unions	Room 9170
	Power to the People: Building Better Rallies & Demonstrations	Rooms 9223 & 9223
	Sister Power: Get Out the Vote	Rooms 9230 & 9231
	We Put You In: Lobbying Our Elected Officials	Rooms 9232 & 9233
May 2		
9:30 AM - 11:45 AM	▶ Part 2: Effective Leadership Training: Running Effective Meetings	Room 9167 Room 9170 Rooms 9222 & 9223 Rooms 9230 & 9231 Rooms 9232 & 9233
1:15PM - 3:15PM	▶ Part 3: Effective Leadership Training: Building an Effective Organizing and Outreach Committee	Room 9167 Room 9170 Rooms 9222 & 9223 Rooms 9230 & 9231 Rooms 9232 & 9233
6:00 PM - 8:00 PM	▶ Part 4: Effective Leadership Training: Financial Responsibilities	Ballroom A & B

Effective Leadership Training

▶ Part 1: Constitutional Responsibilities

Participants will be able to:

- Analyze the constitution of National CLUW
- Assess local chapter bylaws and create a plan that is congruent with National CLUW
- Review required reports that are constitutionally mandated
- Create personal action plan based on knowledge gained in this workshop

Instructional Teams: Elise Bryant (CWA), *National President, CLUW* and Judy Beard (APWU), *National Treasurer, CLUW*; P.J. Dowsing Buie (AFSCME), *Labor Educator* and Brenda Moon (AFL-CIO), *Labor Educator*; Yolanda Medina deJesus (AFSCME), *Director of Education and Leadership Training, AFSCME* and Tsika Pasipanodya (AFSCME), *Education Coordinator, Education and Leadership Training, AFSCME*; Lynn Marie Smith (AFM), *Labor Educator, Singer and Songwriter* and Hetty Scofield (CWA), *Labor Educator*; Sylvia Ramos (CWA), *National Vice President, CLUW* and Rhonda Rogers (IAM), *National Vice President, CLUW*

▶ Part 2: Running Effective Meetings

Participants will be able to:

- Practice Parliamentary Procedure
- Make use of consensus decision making
- Write effective meeting minutes
- Develop a plan for retention and storage of minutes, reports and other legal documents
- Create personal action plan based on knowledge gained in this workshop

Instructional Teams: Elise Bryant (CWA), *National President, CLUW* and Sylvia Ramos (CWA), *National Vice President, CLUW*; P.J. Dowsing Buie (AFSCME), *Labor Educator* and Brenda Moon (AFL-CIO), *Labor Educator*; Yolanda Medina deJesus (AFSCME), *Director of Education and Leadership Training, AFSCME* and Tsika Pasipanodya (AFSCME), *Education Coordinator, Education and Leadership Training, AFSCME*; Lynn Marie Smith (AFM), *Labor Educator, Singer and Songwriter* and Hetty Scofield (CWA), *Labor Educator*; Keturah Raabe (AFGE/IBEW), *Labor Educator* and Cheryl Teare (AFT), *Labor Educator, Assistant to the AFT President*

▶ Part 3: Building an Effective Organizing and Outreach Committee

Participants will be able to:

- Examine the role of leadership
- Analyze and apply qualities of effective committees
- Examine organizing models for membership growth
- Identify allies at the chapter level
- Create personal action plan based on knowledge gained in this workshop

Instructional Teams: Elise Bryant (CWA), *National President, CLUW* and Rhonda Rogers (IAM), *National Vice President, CLUW*; P.J. Dowsing Buie (AFSCME), *Labor Educator* and Brenda Moon (AFL-CIO),

Labor Educator; Yolanda Medina deJesus (AFSCME), Director of Education and Leadership Training, AFSCME and Tsika Pasipanodya (AFSCME), Education Coordinator, Education and Leadership Training, AFSCME; Lynn Marie Smith (AFM), Labor Educator, Singer and Songwriter and Hetty Scofield (CWA), Labor Educator; Lynda DeLoach (CWA), Labor Archivist/Educator and Sara Walling (CWA), Labor Educator, CWA Senior Strategic Campaign Lead

▶ **Part 4: Effective Leadership Training: Financial Responsibilities**

Participants will be able to:

- Examine current fiduciary responsibilities and improve current practices
- Review required reports
- Create personal action plan based on knowledge gained

Instructor: Judy Beard (APWU), *National Treasurer, CLUW*

Elective Workshops

#MeToo and Beyond: Ending Sexual harassment at Work and in Our Unions

It is unlawful to harass a person (an applicant, employee, or fellow member) because of that person's sex. Participants will be able to identify the types of sexual harassment; examine the legal issues; review effective collective bargaining language; and practice action to use against a harasser.

Presenters: Elise Bryant (CWA), *National President, CLUW*
Hetty Scofield (CWA), *Labor Educator*

Power to the People: Building Better Rallies & Demonstrations

Together the participants will brainstorm, plan and execute a rally for the CLUW leadership conference. Participants will be able to design signs, develop chants and songs, and organize speakers for the rally which will be held at the AFL-CIO on Friday, May 4.

Presenters: Lynn Marie Smith (AFM), *Labor Educator/Singer-Songwriter*
Jaida Curtis, *Administrative Assistant to the President, CLUW*

Run for Office (Not for Coffee)!

This EMILY's List 3.5 hour comprehensive training focuses on preparing women to run for office or to help a woman run for office. If you have ever thought about running, join us. If you know a woman who should run, join us. If you want to help a woman run, join us. EMILY's List will provide you with the tools to make a successful run happen. Participants will be able to examine the basic nuts and bolts of planning a run for office: The questions to ask yourself, the things to start thinking about, and the steps you can take to get there. Tip: The most important thing is to be willing to learn and ask questions.

Presenter: Mũthoni Wambu Kraal, *Vice President of National Outreach and Training, EMILY's List*

Sister Power: Get Out the Vote

Millions of people were eligible to vote in 2016, but could not do so because they faced an array of newly-enacted barriers to the ballot box. Participants will be able to examine the dynamics of voter suppression, identify the impact of gerrymandering and develop strategies for mobilizing more women to vote.

Presenter: Patti Devlin, *Federation Liaison to the General President, LiUNA*

We Put You In: Lobbying Our Elected Officials

In order to preserve our democracy we must go beyond voting and go face-to-face with our lawmakers. Participants will be able to recognize how congressional representatives and their staffs work; and demonstrate why phone calls and in-person meetings are more effective.

Presenters: Staff Representative(s), *Legislative & Political Department, APWU*

Sponsors

CLUW thanks all of those who are assisting us in carrying out our work by becoming a supporter of working women's issues through a contribution in one of the following categories:

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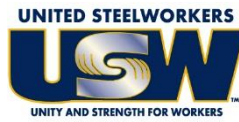
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