

## Constitutional Amendment Submission Form

This form must be placed in an envelope and postmarked and sent to the National Office no later than August 17, 2019; an email will also be accepted by August 17<sup>th</sup>.

## **Submitting Constitutional Amendments:**

- 1. All constitutional amendments are changes that require a change in the constitution.
- 2. All constitutional amendments must be submitted to the CLUW National President by mail or email 60 days before the start of the convention. **The August 17, 2019 deadline** will be strictly enforced. Constitutional amendments may be emailed as attachments in MS Word document form to CLUW@cluw.org (Subject: Attn President Bryant Convention Constitutional Amendments) and cc'd to National Officer Constitution Committee Liaisons: Vera Newton at vcn53@yahoo.com and Jennifer Grigsby at jlgrigsby1@gmail.com; or mailed (send flash drive and hard copy) to: CLUW Convention Constitutional Amendments, ATTN: President Elise Bryant, 815 16th Street, NW, Second Floor South, Washington, DC 20006.
- 3. Constitutional Amendments may be submitted by an individual member(s), standing committee, state president, chapter or the National Officers Council. Submissions by a standing committee must be signed by at least one co-chair of the committee. Submissions by a chapter must be signed by the chapter president.
- 4. Constitutional Amendments must include an amendment contact person who can answer questions about the submission, in case the constitution committee needs additional information or has questions.
- 5. Constitutional Amendments should be submitted with original language stricken and new language added so delegates can see both old and new language. See sample template.
- 6. A confirmation of receipt of the amendment(s) should be sent; contact the National Office if necessary.

( <u>Detach form and submit</u> with	h proposed amendment) (PLEASE PRINT CLEARLY)
Date:	
Section of Constitution being Amended:	
Submitted by: Name/Union, Committee/Chai	·
Amendment Contact Person for questions: _	
Cell Phone:	Email:
Remarks:	