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Executive Director

Carol Rosenblatt

Coalition of Labor Union Women

815 16TH ST NW WASHINGTON DC (202) 508-6969 Fax (202) 508-6968 getinfo@cluw.org www.cluw.org

April 8, 2011

Greetings,

It is with great pleasure we issue the Official Call for the 16th Biennial Convention of the Coalition of Labor Union Women, September 7-10, 2011, at the Buena Vista Palace Hotel & Spa in Orlando, FL. The theme for the convention is "CLUW - EDUCATING. MOTIVATING. MOBILIZING".

The labor movement is facing some of the biggest challenges in our history, with battles on every front. This is our opportunity to engage those in the labor movement and our friends who are not part of the labor movement.

This convention is about *Educating* ourselves about the issues so we are empowered to educate those around us. It's about *Motivating* us to take action and make a real difference. We will learn how and be inspired to *Mobilize* our union sisters and brothers and our families and friends to make changes that will empower the working women and men of America and the world.

We will work together to set new goals and frame our objectives from the founding principles that guide the work of our organization. Progress is made possible by networking, sharing information and developing ideas to form new programs and policies. Education, Motivation and Mobilization are necessary for building and strengthening a great labor movement.

On Wednesday, September 7th, we will offer a wide variety of workshops. Details will be posted on our web site in a few weeks.

Please note that observers are welcome to attend the convention and fully participate in all activities. However, they will be required to pay the appropriate registration fee and will be seated in a special section in the convention hall as they will not be able to vote.

We hope you will enjoy this exciting convention which includes workshops on a variety of topics, dynamic speakers and sessions to inspire and empower delegates and guests.

In Solidarity,

Bennie R. Bridges Bennie R. Bridges

Corresponding Secretary

Mailing labor and materials donated by AFGE

CONVENTION REGISTRATION FORM

Coalition of Labor Union Women 16th Biennial Convention September 7-10, 2011 Buena Vista Palace Hotel & Spa, Orlando FL

Registrations received after July 22, 2011 will incur an additional \$75 fee

Registration Payment

Quantity Cost

Address \$200 Early Registration

City *\$100 Early CLUW Member <u>under 35</u>

State Zip Code \$100 Early Retiree

Phone (h) \$75 Early Student

\$50 Additional (Guest) Reception Ticket(s)
(W) (Cell) (Your ticket is included with your registration)

TOTAL Email

\$75 Late Fee (after July 22)
International Union Affiliation

Please list any special needs required for attendance at

meetings:

Name

*You Must be a CLUW member to qualify for this discount

Total Amount Enclosed

Registration Fees are <u>transferable</u>, but <u>not refundable</u>.

You can register online with a credit card. For those using online registration, a receipt will be emailed to you at the end of the registration process.

Please photocopy this form for your records before submitting and bring the copy with you, along with a copy of the money order or cancelled check (or a copy of the check if not yet cancelled) to have available at registration if you have not received a confirmation from CLUW prior to your departure.

This is not a delegate credential form. This form only registers you to attend the convention. Delegate credential forms will be mailed to all elected delegates after July 8, 2011. You are encouraged to register for the convention now, whether you attend as:

a) delegate, b) alternate delegate, or c) observer.

Special needs related to hotel accommodations should be discussed directly with the hotel when you make your reservation.

Make hotel reservation online

at www.cluw.org or call the hotel directly at 1-866-246-6563 and provide the Group code:

Coalition of Labor Union Women/CLUW

The Registration Fee covers Attendance to the Convention, <u>one ticket to the Reception</u>, Convention Kit, Educational Materials and Participation in Workshops.

Send this form and your check made payable to "CLUW" to:

Judy Beard, National Treasurer Coalition of Labor Union Women 815 16TH ST NW WASHINGTON DC 20006

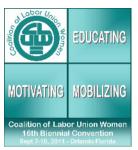


Coalition of Labor Union Women

Instruction Checklist and Convention Cut-Off Dates

Please review this checklist to ensure that your registration is properly processed and Convention cut-off dates are properly observed.

Done	Activity to Be Completed	Deadline
	CLUW membership is up-to-date. The number of delegates to which your union or chapter is entitled will be determined by membership level as of this date.	May 27, 2011
	Union Delegate/Alternate nomination forms must be mailed to your union coordinator. You must be a member in good standing to run for Convention Union or Chapter Delegate/Alternate.	June 10, 2011
	If necessary, hold elections to determine Union or Chapter Delegates/Alternates.	No later than July 8, 2011
	Submit any convention resolutions or constitutional amendments. Procedures and submission form included in this packet.	Postmarked July 8, 2011
	Cut-off date for early bird registration discount. Convention registration forms are due back to the CLUW Treasurer	July 22, 2011
	Hotel reservations must be made directly through the Buena Vista Palace Hotel & Spa by calling 1-866-246-6563 (Group: Coalition of Labor Union Women/CLUW), or online through the link at www.cluw.org.	No later than Aug. 1, 2011
	Sign and return CLUW Convention Delegate/Alternate credentials to the CLUW National Office.	Aug. 5, 2011
	Return all convention registration forms (regular non-discounted) to the CLUW National Treasurer.	No later than Aug. 5, 2011



Coalition of Labor Union Women

Convention Rules

General Rules

- 1. To be seated at the convention, an elected delegate must be a CLUW member in good standing.
- No funds, official publications, office stationery, machines or supplies of CLUW, or any subordinate bodies, may be used to support or advocate a candidate for delegate or alternate.
- 3. In the event a delegate is disqualified or unable to participate, that delegate's place shall be taken by the alternate who has received the highest number of votes as reported in the union or chapter election. When no election is necessary, union alternates shall be ranked by the union involved.
- 4. A member may not run for, or hold, more than one convention position.

Eligibility

The number of delegates and alternates a union is entitled to shall be determined by the membership count on May 27, 2011. NEB members — including officers, union delegates and alternates, chapter presidents, state presidents and vice presidents, chapter delegates and alternates — shall be automatic convention delegates and need not run for election. NEB members will not be counted against the number of delegates to which a union or chapter is entitled.

Union Nominations and Elections

- To become a candidate for delegate or alternate from a union, individuals must submit a nomination form available through the CLUW website, Convention Call, the CLUW National Office or the Union Coordinators.
- Nomination forms must be postmarked no later than midnight, June 10, 2011, and returned to the Union Election Coordinator or National CLUW Office for validation.
- Elections for union convention delegates must be completed no later than July 8, 2011. Elections shall be conducted by Union Election Coordinators appointed by the CLUW National President.
- 4. Each Union shall be entitled to one (1) delegate and (1) alternate for each five (5) CLUW Members belonging to that union or major fraction thereof.
- 5. All members in good standing must be afforded a reasonable opportunity to vote. There shall be no proxy voting. Elections shall be held by secret ballot unless there is no contest. If more than one person is nominated for a single position, the winner must receive a majority of the votes cast. If no candidate receives the majority, the runoff election will be conducted between the two candidates with the highest number of votes.

Chapter Nominations and Elections

- 1. Nominations and elections for chapter delegates may be held at the same time. Nominations may be made from the floor. Written notice of the election shall be given to all chapter members in good standing thirty (30) days in advance of the chapter meeting.
- Chapter delegate elections shall be conducted by a chapter-selected election committee. All chapter elections for convention delegates and alternates must be held no later than July 8, 2011.
- Each chapter shall be entitled to one (1) delegate and one (1) alternate for each five (5) chapter members or major fraction thereof.

Verification of Union/Chapter Elections

Union election coordinators and chapter election chairs shall forward the names and addresses of union and chapter delegates and alternates to the National CLUW Office no later than July 11, 2011.

Appeals

The National Elections Committee shall receive all protests and appeals from union and chapter elections. All appeals from elections must be made in writing, addressed to the National Elections Committee and received no later than August 1, 2011. Appeals to the decisions of the National Elections Committee may be made to the convention.

Convention Constitutional Amendments

- 1. The Constitution may be amended only at the Convention.
- In order to be considered, proposed amendments to the Constitution must be addressed to the CLUW President and postmarked
 no less than sixty (60) days prior to the opening date of the convention (July 8, 2011). Copies of all proposed amendments will be
 provided to all convention delegates.
- 3. Proposed amendments may be adopted by a majority vote of the convention.
- Amendments to the Constitution shall take effect immediately upon the adoption by the convention, unless otherwise specified by the amendment.

If you have questions regarding these rules, please contact the National CLUW Office or your Union Election Coordinator.



Union Delegate Nomination Form

Nominee must be a current National CLUW member as of June 10. 2011.

NOTE: *CLUW national executive board members are automatic delegates and do not need to use this form (this includes national officers, NEB union delegates/

alternates, NEB chapter delegates/alternates, state presidents/state vice presidents and chapter presidents).

*Contact chapter president for information on chapter delegate nominations and do not use this form.

If there are more nominations than available delegate positions an election will be held. Delegates and alternate delegates will be determined based on the number of votes received. Alternate delegates will be listed according to number of votes received and the list will be used to replace a delegate who is disqualified or unable to attend.

Please type or print clearly!

I accept the nomination for Union Delegate	e as indicated above.	
International Union Affiliation		
Email Address		
Work Phone (please include area code)	Home Phone	Cell Phone
City, State, Zip		
Address		
Last Name	First Name	

Completed Nomination Forms must be postmarked by June 10, 2011 and mailed or emailed to your Union Coordinator (see list on reverse side). If your Union Coordinator is <u>not listed</u>, please mail to the National CLUW Office. If you have any questions regarding deadline or becoming a delegate from your union contact your listed Union Coordinator.



Union Coordinators

Please contact your respective CLUW Union Election Coordinator for information on being a union convention delegate. If your union is not listed, please contact the National CLUW office.

AFGE Bennie Bridges

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AFSCME Carol R. Censki

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IAM

Diane M. Babineaux

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IATSE

Joanne M. Sanders

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IFPTE

Dee Gorczyca

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NALC

Victoria Sawicki

Vice-President 148 Follett St Richmond CA 94801-3420 nobsvicki@yahoo.com Home (510) 237-3987

OPEIU

Theresa L. Kandt

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SEIU

Kerry Newkirk

Recording Secretary 247 4th St Apt 411 Oakland CA 94607-4327 kerry.newkirk@gmail.com Cell (510) 816-1416 Home (510) 834-4317

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Sandra Burleson

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UFCW

Angela Johnson

Vice-President 9821 Summerwood Cir Apt 2106 Dallas TX 75243-5709 awjohnson292@yahoo.com Work (817) 421-1003 Fax (817) 488-8580 Home (214) 340-9142

USW

Janet Hill

Vice-President 5 Gateway Center Rm 1006 Pittsburgh PA 15222-1209 Jhill@usw.org Work (412) 562-2457 Fax (724) 493-1029 Home (724) 728-3855

ALL OTHERS CLUW National Office Carol S. Rosenblatt

Executive Director 815 16th St NW Washington DC 20006 csrosenblatt@cluw.org Work (202) 508-6951 Fax 202-508-6968



Convention Hotel Information

Buena Vista Palace Hotel & Spa

1900 Buena Vista Drive Lake Buena Vista, FL 32830 **Phone:** 1-866-246-6563

Reservations must be made by August 1, 2011

Room Rates and Reservations

Hotel room rates start at \$109 per day single/double; triple is \$129 and quad is \$149 plus current room taxes of 12.5% (subject to change). There are options for rooms at higher prices based on availability. Rate is available 3 days before and after the convention, based on availability for all guest rooms. Reservation deadline is August 1, 2011. Hotel check-in time is 4 PM and check-out time is 11 AM.

Make hotel reservation <u>online</u> through the link at www.cluw.org or call the hotel directly at 1-866-246-6563 and provide the **Group code: Coalition of Labor Union Women/CLUW**

Reservations and Cancellations: All rooms include a one-night's deposit by guest check, money order or valid credit card by the Reservation Due Date. Individual guest cancellations will be accepted up to 72 hours prior to arrival. The deposit is refundable to the individual guest if timely notice of cancellation is given and a cancellation number is obtained by the guest.

Early Departure Fee: Hotel will apply an Early Departure Fee equal to one night room and tax based on the rate for that evening to the guest's individual account for any guest that fails to inform the Hotel of a change in departure and/or length of stay at the time of guest check in. Guests wishing to avoid an early checkout fee should advise the Hotel at or before check-in of any change in planned length of stay. The Hotel will inform guests of this potential charge upon check-in.

No Shows: In the event of no-show, the Hotel will require a **no-show charge** in an amount equal to the attendee's current per night charge, plus applicable taxes and fees for all attendees who no-show.

Special Needs: If you require special accommodations under the Americans With Disabilities Act please inform reservations at the time you call in to make your room reservations and indicate this need in the comment box if you make your reservations online.

Complimentary Guest Provisions:

The following provisions are available to all guests at no charge:

- •Cyber Café (24 hour access) located on the 1st floor of the main building.
- Unlimited self parking.
- •Pool Ambassador, offering personalized pool amenities and services.
- •Daily Membership to Hotel Fitness Center (guest room key required for entry) and Spa, including unlimited use of Fitness Center Equipment, lockers, hot tubs, sauna and shower facilities. Minimum age for Spa guests is 18 years. (Membership does not include Spa treatments or services.)
- •30% discount off Spa services.
- Weekday New York Times newspaper available in lounge.
- •In-room coffee and tea.
- ·Every guest room has a refrigerator.
- •Every guest room has a balcony.
- •Disney Bus Transportation Daily to Disney ® Theme Parks (Magic Kingdom, Epcot, Animal Kingdom, Hollywood Studio, Typhoon Lagoon and Blizzard Beach). Nightly Transportation to Downtown Disney Marketplace and Pleasure Island (beginning at 6 PM).
- Discounted theme park ticket and discounted golf rates.



Transportation Restaurants Tourist Information

Discover the ideal Central Florida location at the Buena Vista Palace Hotel & Spa in the **WALT DIS-NEY WORLD®** Resort. Conveniently located across the street from Downtown Disney, this vibrant Orlando FL hotel offers easy access to upscale entertainment, shops, and restaurants. Information about Discount Resort Tickets can be found on the CLUW web site.

Just 30 minutes from downtown Orlando and the Orlando International Airport (MCO)

Driving Directions to the Buena Vista Palace Hotel & Spa

From Orlando International Airport: From the north end of the airport, take SR-528 (Beeline Expressway toll road) heading west. Merge onto I-4 West. From I-4, take Exit #68, turn right onto SR-535. Turn left onto Hotel Plaza Boulevard, then right onto E. Buena Vista Drive. Hotel is on the right.

From Tampa: Take I-4 east to exit 68 for State highway 535 toward Lake Buena Vista. Turn left at S. Apopka Vineland Rd/Kissimmee Vineland Rd/ State Rd 535 and continue to follow S. Apopka Vineland Rd/State Rd 535. Turn left at Hotel Plaza Blvd/Preview Blvd and right at N. Buena Vista Drive. Hotel is on the right.

From Miami: Take 1-95 north to exit 12A on the left for Florida's Turnpike/State highway 826 west and keep left toward Florida Turnpike N/SR-91 (partial toll road). Take exit 254 for US-441 south/US-92 west and follow signs for 528 west (partial toll road) for four miles. Take the exit onto I-4 toward Tampa and take exit 68 toward Lake Buena Vista. Turn right at S. Apopka Vineland Rd/State Rd 535, turn left at Hotel Plaza Blvd/Preview Blvd, and right at N. Buena Vista Drive. Hotel is on the right.

Other transportation options

The hotel does not have a free shuttle to and from the airport. <u>Mears Transportation</u> provides shuttle service to the hotel and leaves the airport about every 20-30 minutes. When you arrive at the airport, proceed to the baggage claim area to purchase your tickets, which currently cost \$20.00 per adult and \$16.00 per child one way or \$33.00 per adult and \$26.00 per child round trip.

Taxi rates are approximately \$50 one way for up to 7 passengers.

For more information about the Orlando area you can visit the official source for Orlando Travel Planning at **www.visitorlando.com**.



16th Biennial Convention Tentative Agenda

TUESDAY, SEPTEMBER 6, 2011

9:00 a.m.
National Officers Council Meeting
9:00 a.m.
Credentials Committee Meeting
1:00 p.m.
Constitution Committee Meeting
Media Committee Meeting

1:00 p.m. Resolutions Committee Meeting

1:00 p.m. International Guests Committee Meeting

1:00 p.m. Escort Committee Meeting 3:00 p.m. Convention Registration

6:00 p.m. Sergeant-at-Arms Committee Meeting

WEDNESDAY, SEPTEMBER 7, 2011

7:00 a.m. Convention Registration 8:00 a.m. Convention Exhibit Hall Opens

8:30 a.m. Workshops

4:45 p.m. Rules Committee Meeting

5:00 p.m. First Time Participants' Orientation 6:00 p.m. Opening Ceremony Rehearsal

THURSDAY, SEPTEMBER 8, 2011

7:00 a.m. Convention Registration
7:30 a.m. Opening Ceremony Rehearsal
8:30 a.m. Opening Session and Call to Order

FRIDAY, SEPTEMBER 9, 2011

7:00 a.m. Union Caucuses

8:00 a.m. Convention Registration

9:00 a.m. General Session 12:00 p.m. Union Caucuses

SATURDAY, SEPTEMBER 10, 2011

9:00 a.m. General Session 7:00 p.m. Gala Reception

Note: This is the tentative agenda. It may change, but the convention start and end dates and times will not change.

Don't Miss These Highlights: Presentation of Mother Jones Award, Clara Day Award, Joyce D. Miller Chapter Recruitment Award, Gloria T. Johnson Scholarship Award, In-Memoriam, Proposed Resolutions, Proposed Constitutional Amendments, Exciting Speakers, Informative Workshops, Gala Reception and Much More!!



Resolution Submission Form

This form must be postmarked and sent to the National Office no later than July 8, 2011

Submitting Resolutions:

- 1. <u>All resolutions must be related to one or more of the four goals of CLUW as stated in the CLUW constitution:</u> participation of women in their unions, affirmative action in the work place, organizing unorganized women and political action and legislation.
- 2. All resolutions must be submitted to the CLUW National President by mail or email 60 days before the start of the convention. **The July 8, 2011 deadline** will be strictly enforced. Resolutions may be emailed as attachments in MS Word document form to ksee@cluw.org (Subject: CLUW Convention Resolutions); or mailed (send disk and hard copy) to: CLUW Convention Resolutions, ATTN: President Karen J. See, 815 16th Street, NW, Second Floor South, Washington, DC 20006.
- 3. Resolutions may be submitted by an individual member(s), chapter or the national officers council. Submissions by a chapter must be signed by the chapter president.
- 4. Resolutions must include a contact person who will be at the convention, with the arrival date, in case the resolutions committee needs additional information or has questions.
- 5. Resolutions should include action items for CLUW implementation at the national, state or chapter levels, and as individual members.
- 6. Documentation of statistics, relevant legislation or other statements of fact referenced in the resolution should be included copy of legislation, magazine articles, union publications, etc.
- 7. Resolutions should be submitted with background information made as statements of fact instead of "whereas" clauses, but with as many "resolved" clauses as needed.

(Detach form and submit with proposed resolution)

Date:

Name of Resolution:

Submitted by: Name and Union or Chapter and President's Name

Documentation Attached? ______ Yes _____ No

Convention Contact Person:

Hotel Name and Phone (if different from Convention):

Date of Arrival:

Remarks:



Constitutional Amendment Submission Form

This form must be postmarked and sent to the National Office no later than <u>July 8, 2011</u>

Submitting Constitutional Amendments:

- 1. All constitutional amendments are changes that require a change in the constitution.
- 2. All constitutional amendments must be submitted to the CLUW National President by mail or email 60 days before the start of the convention. The July 8, 2011 deadline will be strictly enforced. Constitutional amendments may be emailed as attachments in MS Word document form to ksee@cluw.org (Subject: CLUW Convention Constitutional Amendments); or mailed (send disk and hard copy) to: CLUW Convention Amendments, ATTN: President Karen J. See, 815 16th Street, NW, Second Floor South, Washington, DC 20006.
- 3. Constitutional Amendments may be submitted by an individual member(s), chapter or the national officers council. Submissions by a chapter must be signed by the chapter president.
- Constitutional Amendments must include a contact person who will be at the convention, with the arrival date, in case the constitution committee needs additional information or has questions.
- 5. Constitutional Amendments should be submitted with original language stricken and new language added so delegates can see both old and new language.

(Detach form and submit with proposed constitutional amendments)

Date:
Section of Constitution being Amended:
Out will add to a Name and Hairman Observanced Describeration Name
Submitted by: Name and Union or Chapter and President's Name
Convention Contact Person:
Convention Contact Person.
Hotel Name and Phone (if different from Convention):
Date of Arrival:
Remarks:

CONVENTION SPONSORSHIP and/or Exhibit Opportunities

Information about Sponsorship and/or exhibit opportunities for the 16th Biennial Convention of the Coalition of Labor Union Women will be posted on our web site.

OR
You can contact the national office.

Gloria T. Johnson Women in Union Leadership Scholarship Program

The purpose of the Gloria T. Johnson Scholarship Program is found in one of CLUW's founding principles — to "encourage and increase women's active participation in their unions" through support of women who want to learn and/or develop leadership skills. The program is designed to build and support a mentoring system that will help young women learn new skills so that they will be prepared to take leadership roles in their unions.

More information and applications for the Gloria T. Johnson, Women in Union Leadership Scholarship Program will be posted on our web site.

OR
You can contact the national office.

Clara Day Award

The Clara Day Award has been established by CLUW to be presented to a **State President** within CLUW.

More information and applications for the Clara Day award will be posted on our web site and mailed to all chapter presidents.

OR
You can contact the national office.

CLUW NATIONAL OFFICE CONTACT INFORMATION

Phone: 202-508-6969

Email: ksee@cluw.org

CLUW web site: www.cluw.org



In Memoriam

Please complete the information below on any CLUW Sister or Brother whom you know to have passed since our last convention.

> While they are gone, they shall not be forgotten.



Deceased's Last Name

Deceased's First Name

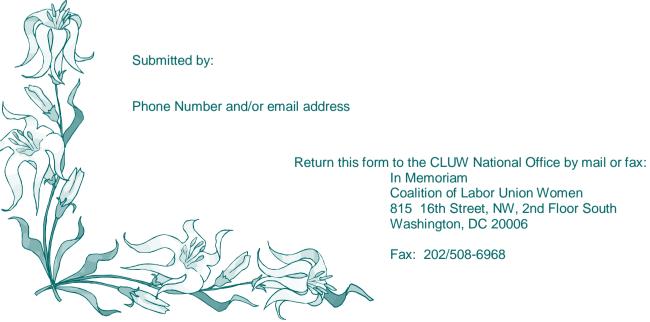
Address

City, State, Zip

International Union

Position in Union (note if it was local, district, international, etc.)

Additional Comments:



In Memoriam Coalition of Labor Union Women 815 16th Street, NW, 2nd Floor South Washington, DC 20006

Fax: 202/508-6968



\$75

CONTRIBUTING MEMBER

\$100 SUPPORTING MEMBER

NATIONAL CLUW MEMBERSHIP APPLICATION

You can also join CLUW online at www.cluw.org

ADDRESS	S:		
(City)		(State)	(Zip Code)
TELEPHONE: (H)		(W)	
(Cell):		-	
E-MAIL A	DDRESS:		
o receive onger war	periodic emails on issues importai	nt to union wome "unsubscribe" lir	nk included in every e-Activist Alert.
Chapter: _			
Chapter d	ues (If Included)		
•	er dues are in addition to the amoun your membership check will be for		for National dues. All chapter dues local chapter.
		IY CLUW MEME ional Dues Am	BERSHIP AS A: (CHECK ONE) ount
\$35	NEW MEMBER	\$150	SUSTAINING MEMBER
\$50	REGULAR MEMBER	\$15	RETIREE MEMBER
\$50	ASSOCIATE MEMBER	\$15	STUDENT MEMBER

MAKE YOUR CHECK OUT TO "CLUW" AND MAIL TO:

\$15

UNEMPLOYED MEMBER

\$1000 LIFETIME MEMBER (One time fee)

Judy Beard CLUW National Treasurer 815 16th St NW 2nd FI S Washington DC 20006

202-508-6969 · (fax 202-508-6968) · getinfo@cluw.org www.cluw.org

DUES, CONTRIBUTIONS OR GIFTS TO CLUW ARE NOT DEDUCTIBLE AS CHARITABLE CONTRIBUTIONS FOR FEDERAL INCOME TAX PURPOSES